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July 24, 1996

Project Number 7368

Mr. James Shafer
Remedial Project Manager
Northern Division, Naval Facilities Engineering Command
10 Industrial Highway, Mail Stop 82
Lester, Pennsylvania 19113

Reference: CLEAN Contract No. N62472-90-D-1298, Contract Task Order No. 268
Former Derecktor Shipyard, NETC-Newport, Rhode Island

Subject: Transmittal of Minutes from the Kick-Off Meeting, Study Area Screening Evaluation

Dear Mr. Shafer:

Enclosed are two copies of the Minutes from the Kick-Off Meeting for the Study Area Screening Evaluation to be conducted at the Former Derecktor Shipyard at the Naval Education and Training Center (NETC) in Newport, Rhode Island. This meeting was held in Building 1 at the NETC on July 17, 1996 from 1:00 PM to 2:00 PM.

If you have any questions regarding this transmittal, please do not hesitate to contact me.

Very truly yours,

Stephen S. Parker
Project Manager

SSP/gmd

Enclosure

c: B. Wheeler, NETC Newport (w/enc. - 2)
P. Kulpa, RIDEM (w/enc. - 2)
K. Keckler, U.S. EPA (w/enc. - 2)
J. Trepanowski/M. Turco, B&R Environmental-PA (w/enc.)
File 7368-3.2 (w/o enc.)/7368-8.0 (w/enc.)

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**KICK-OFF MEETING MINUTES
STUDY AREA SCREENING EVALUATION (SASE)
FORMER DERECKTOR SHIPYARD, CTO 268
NAVAL EDUCATION AND TRAINING CENTER (NETC)
NEWPORT, RHODE ISLAND**

July 17, 1996

**BROWN & ROOT ENVIRONMENTAL
CONTRACT NO. N62472-90-D-1298**

Prepared by:
Stephen S. Parker
Brown & Root Environmental Project Manager

and
Joshua Holden
Project Geologist

Prepared for:
James Shafer
Remedial Project Manager
U.S. Navy, Northern Division

MINUTES OF THE SASE KICK-OFF MEETING, FORMER DERECKTOR SHIPYARD

The Kick-Off Meeting for the Study Area Screening Evaluation to be conducted at the Former Derecktor Shipyard was held in Building 1 at the Naval Education and Training Center in Newport, Rhode Island on July 17, 1996 from 1:00 PM to 2:00 PM. Attachment A provides a list of meeting attendees. Details of the meeting are provided below.

OPENING REMARKS AND INTRODUCTION - Mr. Jim Shafer, U.S. Navy, Northern Division

- Jim Shafer started the meeting by introducing himself to attendees, and then turned the meeting over to Steve Parker of Brown & Root Environmental (B&R Environmental).

Steve Parker began the meeting by handing out schedules and information about awarding subcontracts. The utility/sump/test-pit contractor is working on cleaning sumps and trenches.

Questions/Discussion on Sumps and Test Pits

- 1) *Paul Kulpa of RIDEM asked: When can sumps be inspected?*

Steve Parker responded by saying that the sumps can probably be inspected next week; however, emptying and cleaning of the two long trenches at Building 234 is taking more time than anticipated.

- 2) *Paul Kulpa asked: What is the schedule for test pits?*

Steve Parker responded by explaining that the test pits are scheduled to begin on Monday, July 22, 1996, starting in the North Waterfront area of the site and are expected to be completed on Friday, July 26, 1996. Test pits will be excavated, sampled, photographed, and filmed by a video camera.

3. *Paul Kulpa asked: Can copies of photographs and videos be provided to RIDEM?*

Steve Parker responded by saying that upon approval of the Navy, photographs and videos will be distributed.

4. *Paul Kulpa asked: Are any test pits going to be left open?*

Steve Parker stated that test pits cannot remain open due the amount of contractor/civilian traffic at site. Site access is essentially uncontrolled, and open pits would be a safety issue.

Kimberlee Keckler of the U.S. EPA stated she will be on-site Tuesday, July 23, 1996, to inspect test pit activity.

DRILLING SUBCONTRACT AND WELL DEVELOPMENT

- Steve Parker stated that the drilling subcontract was to be awarded today (July 17), and the drilling effort is scheduled to begin on July 29, 1996. Drilling is expected to last four weeks, and will start with the upgradient location and then move on-site. The groundwater sampling/hydraulic conductivity tasks are expected to be performed on the schedule date. Steve also proposed a new development method for well construction.

Joshua Holden of B&R Environmental described a proposed method for developing filter pack before placing bentonite seal. Based on speaker from BFI at the Maine DEP low-flow sampling

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seminar, B&R Environmental proposed to develop filter pack before finishing well construction. Development before completion of well allows filter pack to settle against the well screen, and additional material can be placed before void spaces develop. By developing the filter pack during well construction, B&R Environmental hopes to eliminate turbidity problems and obtain optimal flow rates for use of the low-flow groundwater sampling method.

Kimberlee Keckler of U.S. EPA requested written information regarding developing filter pack before setting seal prior to initiation of drilling.

Susan Svirsky of U.S. EPA requested that B&R Environmental check on the time frame required between well development and ground water sample collection.

Although it is not clearly stated in the Work Plan, B&R Environmental will wait one week between well development and collection of ground water samples.

Mary Pothier of CDM asked if B&R Environmental has a Standard Operating Procedure (SOP) (site-specific) for the well development prior to seal placement.

Steve Parker responded by saying that B&R Environmental will prepare a field modification request with an attached proposed well development procedure.

LOCATION OF UPGRADIENT WELLS

- The meeting progressed onto discussion of location of upgradient wells. B&R Environmental proposed to move location of well MW-10 from east side of Simonpietri Drive to the west side. Drilling on the east side is not possible due to presence of live overhead and underground utilities. Well will be located near the buoy on the grass, and not in the Building 1 parking lot.

B&R Environmental proposed moving MW-1 from south side of access road to former scale house to north side of access road to scale house. The historical land use in both areas is an open field.

After brief discussion of locations, all parties agreed to new locations of MW-1 and MW-10

LOCATION OF TEST PITS

B&R Environmental proposed moving test pit 16 from current location (east of building 42) to new location north of Huts 1 & 2 in a slumped area. Current location is area where OHM remove sand blast grit in 1995.

Paul Kulpa of RIDEM proposed moving the test pit to area near TRC well cluster 2 because RIDEM witnessed tanker trucks discharging solvents in this area during Derecktor operations.

Steve Parker stated that the number of samples from test pits is an issue for addition of test pits. Discussion of location of test pits in central shipyard area progressed including relocating test pits 13 and 16, and adding a test pit near TRC well cluster 2. Questions were raised concerning the proposed new location of test pit 16 north of Huts 1 & 2; moving test pit 13 toward the north, and adding test pit 25.

Steve Parker summarized the discussions:

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- Test pit 13 will be moved north approximately one half the distance to present location of test pit 16.
- Test pit 16 will be moved to the depression north of huts 1 & 2.
- Test pit 25 will be added near TRC well cluster 2, north of building 42 in suspected solvent disposal area.
- No analysis for surface soil collected from test pits 13 and 25 will be performed because the surface material in this area consists of clean gravel placed by OHM in 1995.

All personnel in attendance agreed to these changes.

Steve Parker stated that the changes discussed at this meeting would be documented in Field Modifications Request forms, and transmitted to Kymberlee Keckler and Paul Kulpa.

DATA VALIDATION

Kimberlee Keckler discussed the memorandum to EPA from NorthDiv. The four points mentioned in the memorandum were:

- 1) Data validation will be postponed until money is available.
- 2) XRF field screening will be eliminated.
- 3) Reduce Number of Butyltin analysis
- 4) Reduce number of Decachlorobiphenyl samples

Kimberlee stated that the EPA would agree to numbers 1 and 2, but objected to numbers 3 and 4.

Jim Shafer stated that money for analysis of issues 3 and 4 became available due to a change in laboratory costs; so numbers 3 and 4 were no longer an issue.

COVERING OF TEST PITS, SUMPS, AND TRENCHES

Steve Parker suggested covering test pits, sumps, and trenches with steel plates. Filling these areas with cement may be a more cost effective alternative; Steve stated he will get prices for both options.

Paul Kulpa requested that B&R Environmental leave test pits open and agreed that test pits should be closed if safety is an issue.

Steve Parker asked EPA and RIDEM if the proposed schedule was agreeable. Both parties agreed to the proposed schedule.

The meeting was adjourned at 2:00 PM.

ATTACHMENT A
LIST OF ATTENDEES

**ATTACHMENT A
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KICK-OFF MEETING, JULY 17, 1996
STUDY AREA SCREENING EVALUATION (SASE)
FORMER DERECKTOR SHIPYARD, CTO 268
NAVAL EDUCATION AND TRAINING CENTER (NETC)
NEWPORT, RHODE ISLAND**

<u>Name</u>	<u>Representing</u>
Steve Parker	B&R Environmental
Josh Holden	B&R Environmental
Paul Kulpa	Rhode Island Department of Environmental Management (RIDEM)
Brad Wheeler	Naval Education and Training Center (NETC)
Mary Pothier	Camp, Dresser, and McKee (CDM)
Kymerlee Keckler	U.S. EPA
Susan Svirsky	U.S. EPA
Simeon Hahn	U.S. Navy, Northern Division (NorthDiv)
Shannon Behr	NorthDiv
Todd Bober	NorthDiv
Bob Krivinskas	ROICC NARBAY
Jim Shafer	NorthDiv